

Harrison County Regional Sewer District

September 20, 2024 Meeting Minutes

Meeting Date: September 20, 2024
8:30 am
Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Darin Duncan, P.E.	Board Member (Secretary)
Danny Schroeder	Board Member
Dave Coburn	Board Member (Town of Corydon)
Thomas Tidstrom	Board Member (Town of Lanesville)*
Chris Byrd	Board Attorney
Steve Tolliver Jr.	Aqua Utility Services
Bob Woosley, P.E.	Heritage Engineering

Absent:

Dan Lee, P.E.	Board Member
Charlie Crawford	Board Member
Bill Byrd	Board Member (Town of Milltown)

Guests:

Darrel Voelker	Harrison County Economic Development Corporation
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**Town voting member. (2024 vote will belong to the Town of Lanesville)
(Order of voting: 2024 – Lanesville, 2025 – Corydon, 2026 - Milltown)*

Action Items:

- 1. Executive Session:** An executive session of the Board was held prior to the start of the regular meeting. The executive session was held to discuss ongoing litigation. No action was taken during the executive session. The executive session ended at 8:30 am.
- 2. August 16, 2024 HCRSD Board Meeting Minutes:** *A motion was made by Darin Duncan, second by Gary Davis, to approve the August 16, 2024 meeting minutes. Motion approved unanimously.*
- 3. September 16, 2024 HCRSD Board Special Meeting Minutes:** *A motion was made by Tom Tidstrom, second by Gary Davis, to approve the September 16, 2024 meeting minutes. Motion approved unanimously.*
- 4. Berkshire WWTP Operations Report:** Steve Tolliver Jr presented the August operations report. All parameters were met for the month of August and everything is in compliance. *A motion was made by Darin Duncan, second by Tom Tidstrom, to approve the August Operations Report. Motion approved unanimously.*

Steve also reported the following items:

- a. **Influent pump repairs** (Approval for the repair of the pumps was provided via email on 09/04/24.): As reported earlier this month, the wear rings and guide rings for the influent pumps were in need of replacement. Approval was given via email on 09/04/24 for the work to proceed at a cost of \$9,822.10. Stever reported they are awaiting the arrival of the guide rails before this work can be completed.
 - b. **New Billing Software:** Steve reported training is underway and the new software will be implemented on January 1, 2025.
 - c. **Office Moving:** Steve reported that Aqua Utilities will be relocating their office to a new location in Sellersburg sometime in the next several months (their current office is located in New Albany, IN). This move will impact customers who currently drop off their payments in person. A decision will need to be made on where to locate a new drop box for payment. The board determined a decision will be made at a later date as to where to locate a new drop box.
5. **Berkshire WWTP USRDA Funding Documents:** *A motion was made by Darin Duncan, second by Gary Davis, to allow Tom Tucker (Board President), Chris Byrd (Board Attorney), and Bob Woosley (Engineer) to sign the following documents with the understanding all documents will be held and dated on the same day the final easement agreement is recorded that part of the Berkshire WWTP Settlement Agreement. Documents to be signed are: 1) Right of Way Map, 2) Rights of Way Certification (Form RD 442-21), 3) Opinion of Counsel Relative to Rights of Way (Form RD 442-22), and 4) Preliminary Title Opinion (Form RD 1.03 PTO). Once the easement has been recorded these documents will be sent to Craig McGowan with USRDA for final approval to allow bidding to proceed on the WWTP Expansion Project. Motion approved unanimously.*

6. **Treasurers Report:**

- a. **Treasurer's Report:** Gary Davis presented the Treasurer's Report. *Motion made by Tom Tidstrom, second by Danny Schroeder, to approve the Treasures report. Motion approved unanimously.*
- b. **Claims:** *Motion made by Gary Davis, second by Darin Duncan, to pay the following claims. The Town of Corydon claim will be held due until it can be confirmed there are no errors with the amount of the claim. Gary noted the claim for the month exceeded the amount the District billed the hospital. That should never occur. It is suspected there was an error in the Town's flow calculation. Gary is meeting with the Town to get this resolved. Motion approved unanimously.*

District Checking Account:

1) Harrison REMC-WWTP electric service	\$1,839.48
2) Duke Energy – lift station electric service	\$61.23
3) Town of Corydon – August sewer bills	\$22,081.77*
4) Lanesville Utilities – August sewer bills	\$1,874.15
5) Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$14,739.58
6) Church Langton Loop & Banet – attend Board meeting etc.	\$337.50
7) CAN Surety – annual dishonesty bond renewal	\$147.00
8) Liberty Mutual – annual blanket road cut bond renewal	\$150.00

9) National Fire & Casualty – reimburse expenses paid	\$667.00
10) Heritage Eng. – Retainer/misc services/web site	\$3,360.00

*Claim being held until amount can be confirmed with the Town of Corydon.

Next Meeting:

Regular Board Meeting: **October 18, 2024 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Darin Duncan, P.E., Secretary

Danny Schroeder

Thomas Tidstrom, Town Representative