

Harrison County Regional Sewer District

November 18, 2009 Meeting Minutes

Meeting Date: November 18, 2009
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Dan Lee	Board Member
Darin Duncan	Board Member (Secretary)
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)
Rusty Sizemore	Board Member (Town of Lanesville)*
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Fred Cammack	Board Member (Town of Corydon)
J.R. Eckart	Board Member
Tony Combs	Board Member
Rob Huckaby	Stantec

* *Town Voting Member*

Action Items:

1. **Approved November 4, 2009 Meeting Minutes.** *Motion made by Darin Duncan, seconded by Dan Lee to approve the November 4, 2009 minutes. Motion passed unanimously.*
2. **New Salisbury Sanitary Sewer Project:**
 - i. Public Meeting (Nov. 17): Bob Woosley provided an overview of the public meeting held with the 19 property owners. Meeting went well with general questions from the public regarding the following:
 - a. Connection charges to those not included in this project at this time: Anyone not included as part of this original project will be required to pay for service. Future customers will be charged a fee based on the cost to construct the lines to connect their property. In the case of a private developer, the developer will be responsible for all costs associated with the construction of the sanitary sewer to reach their development.
 - b. Vacant Lots: Can vacant lots defer payment of the project cost and can they defer monthly payments until a building is constructed? The District will consider this at their next meeting. Any changes would require an amendment to the existing District Assessment Policy.

- c. **Payment Options:** Informed the property owners that the District is working with local banks to offer payment options. The details have not yet been finalized.
 - d. **Volunteer Fire Department:** Does the volunteer fire department have to pay a connection fee? Do they have to pay for their larger meter size which is used to quickly fill fire trucks? The Board discussed that special exceptions need to be made for fire departments. *A motion was made by Darin Duncan, seconded by Dan Lee to exclude fire department buildings from paying the Project Cost and establishing a base charge that is not based on meter size. Motion passed unanimously.* Chris Byrd was instructed to draft the Ordinance that would amend the District's Sewer Use Ordinance to reflect the changes made by this motion.
- 3. **2010 Budget:** Tom Tucker presented the budget request to Council at their November 9th meeting (**\$46,800 for an Operating Budget and \$10,000 for a Projects Budget**). The Council will vote on the District's 2010 Budget at their November 23rd meeting. Tom will attend the meeting.
- 4. **Treasurer's Report for October:** Gary Davis presented his Treasurer's Report for October. A motion was made by Dan Lee, seconded by Darin Duncan to accept and approve the report. Motion passed unanimously.
- 5. **Berkshire WWTP Operators Report:**
 - i. **Operations Report:** Steve Tolliver presented the October operations report for the Berkshire WWTP. *A motion was made by Darin Duncan, seconded by Rusty Sizemore to accept and approve the report. Motion passed unanimously.*
 - ii. **Effluent Tank Leak:** Steve advised the Board of a problem with the effluent tank. The tank has a busted weld (seam) on a wall that is allowing water to escape from the tank prior to flowing thru the effluent weir. As a result we are experiencing inaccurate flow readings from the flow meter that is at the weir. Repairs to the tank wall are necessary. Steve estimates that it will take approximately 1 day to complete the repairs. He feels that this repair will be adequate and no other work is necessary. The Board instructed Steve to proceed immediately in making the necessary repairs. All work will be billed on a time and materials basis.
- 6. **Board Member Appointments:**
 - i. **Commissioner Appointments:** The Commissioner Appointments (J.R. Eckart and Tom Tucker) expire at the end of 2009. Bob Woosley will place the District on the next Commissioner's Meeting agenda to discuss their appointments. The District asked Bob to draft letters of appointment to the Commissioners. Bob will draft and forward to all Board members prior to the next District meeting.
 - ii. **Town Appointments:** Town Appointments also expire at the end of 2009. The Board will follow up with each Town regarding their appointments.

7. Other Business:

- i. **Hospital Sewer Pipe:** Bob Woosley informed the Board that Jeff Davis (Hospital) called and asked if the District had a need for approximately 3,000 feet of 4" PVC sewer pipe. This pipe was apparently left over from the construction of the Hospital. The Hospital would like to give it the District at no cost. The District determined that they would like to take the pipe but currently do not have a use for this pipe. Rusty Sizemore asked if he can take it for the Town of Lanesville to utilize in making repairs to their system. The District instructed Bob to follow up with the Hospital to see if Lanesville can have the pipe.

Next Meeting:

- 1. Board Meeting: **Tuesday December 1, 2009 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Lanesville (Rusty Sizemore)