

Harrison County Regional Sewer District

June 16, 2017 Meeting Minutes

Meeting Date: June 16, 2017
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)*
John Kintner	Board Member (Town of Corydon)
Dan Lee, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Chris Byrd	Board Attorney
Matt Robinson, P.E.	Heritage Engineering
Wally Howard	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Darin Duncan, P.E.	Board Member
Matt Beckman	Board Member (Town of Lanesville)
Jim Klintstiver	Board member

Guests:

John Noblitt	Owner of Post Office building in New Salisbury
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**Town voting member. (2018 vote will belong to the Town of Lanesville)*

Action Items:

- 1. New Salisbury Post Office Sewer Connection:** Chris Bird had to leave the meeting early so he was permitted to go first on the agenda. John Noblitt (owner of the Post Office parcel) was in attendance and Chris updated him on the progress of obtaining an easement from Mrs. Melissa Bush-Sawtelle for installation of a forcemain sewer to serve the post office building on his property. A meeting was held at the site with Mrs. Bush to review the location of the proposed forcemain sewer and we hope to have her signature on the easement soon. Bill Byrd raised concerns about letting people wanting individual service hookups to connect to forcemain sewers. It was discussed that cases like this were evaluated on an individual basis and connections are allowed only special circumstances. In this case it was likely that New Salisbury would lose their post office if the post office wasn't allowed to connect.
- 2. Private Development Bonds & Review Fees (Ordinance 2017-01):** Chris said he has revised the ordinance per discussion held at the last meeting and he recommends approval. Based on Chris's recommendation the Board approved the ordinance unanimously.
- 3. May 19, 2017 HCRSD Board Meeting Minutes:** *Motion made by Gary Davis, second by Dan Lee to approve the meeting minutes. Motion approved unanimously.*

4. Berkshire WWTP:

- a. **Operations Report (May):** Wally Howard attended the meeting in place of Steve Tolliver and reviewed the monthly report. Wally reported that the plant is running well and there were no compliance issues. There was a fair amount of rainfall this month but flows were down at the plant. Wally mentioned the problems we have had in the past at the lift stations with phase monitoring, but the new phase monitors seem to be doing their job and there have been no additional issues. Wally also mentioned that the net DMR's have been completed. The issue of reimbursement for the new phase monitors was discussed. Matt will revisit the conversations about this issue and see if we have any recourse for reimbursement from the lift station supplier for the failed phase monitors that were replaced. *A motion was made by Gary Davis, second by Dan Lee to accept the May Operations Report. Motion approved unanimously.*

5. Treasurers Report: It was mentioned that Snyder is behind on payments for the last 3 months and Berkshire MHP is behind one month.

- a. *Motion made by Dan Lee, second by Tony Combs to approve the May Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Bill Byrd to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,426.66
ii. Duke Energy – lift station electric service	\$26.51
iii. Aqua Utility Services – June WWTP Op. & LS Maint.	\$3,766.08
iv. Town of Corydon – June Sewer bills	\$4,688.70
v. Dillman, Chastain Byrd LLC – meeting, ordinance, mou	\$414.00
vi. Heritage Eng. – retainer/website/permits	\$889.50
vii. Treasurer of Indiana – SboA audit final payment	\$3,777.00

6. Other Items:

- a. **What can be done about customers who don't pay their sewer bill?**
Discussion was held on what to do about customers who do not pay their bills. Matt mentioned that some sewer utility's (like Henryville) have plumbers install and "elder" valve in the service lateral of new construction. This is a clean-out type fitting that has a removable screw down plug that shuts to within a quarter inch of closing the line off completely. The theory is that the ¼" opening will allow leakage flow from faucets or toilet valves to pass without causing flooding issues inside the building. However, as soon as someone flushes solids they will blind off the ¼" opening. This might be something to consider for the proposed Poplar Trace Subdivision Project. Matt will discuss this with Bob Woosley.

- b. Inclusion of Projects in County Budget:** Bill Bird mentioned that we need to install a gravity sewer system in New Salisbury. Tom mentioned that the County budget is up for review and asked if we want to include any projects in it at this time (we received funding from the county last year to update the Sewer District Master Plan). It was mentioned that we may need to extend a gravity sewer line from the Lanesville lift station to server part of the Industrial Park. Apparently, 50 acres has been acquired by Harrison County Economic Development and Jason Copperwaite is working on a plan for this property. We probably need to review this plan before approaching the county for sewer expansion funding.
- c. Palmyra Interlocal Agreement:** Tom has talked to Palmyra about the possibility of an interlocal agreement for wastewater treatment and they want him to attend a Town Board meeting to discuss this. He will plan to attend an upcoming Town Board meeting.
- d. Preparation of Booklets for County Council meeting:** Tom said he has and invoice from Heritage Engineering for preparation of booklets that were prepared for the County Council to update them on the Sewer Districts efforts. The invoice was for \$3375.00. *Motion made by Bill Byrd, second by Tony Combs to approve the invoice. Motion approved unanimously.*
- e. Poplar Ridge Subdivision:** It was discussed that the Board will require the large lots in proposed Poplar Ridge Subdivision to be placed on sanitary sewer instead of septic tanks as the developer has requested. The karst topography of the area and the availability of nearby sewers make this the right choice. The subdivision sewer system will require a lift station that will outlet to an existing MH on Loop Way. A flow meter will be placed at the lift station. It was mentioned that Ramsey Water will serve the subdivision.

Next Meeting:

Regular Board Meeting: **Friday July 21, 2017 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Jim Klinstiver, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative