

Harrison County Regional Sewer District

January 18, 2019 Meeting Minutes

Meeting Date: January 18, 2019
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
Darin Duncan, P.E.	Board Member
Dan Lee, P.E.	Board Member
Tony Combs	Board Member (Secretary)
John Kintner	Board Member (Town of Corydon)*
Bill Byrd	Board Member (Town of Milltown)
Matt Beckman	Board Member (Town of Lanesville)
Chris Byrd	Board Attorney
Matt Robinson, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Bob Woosley, P.E. Heritage Engineering

**Town voting member. (2019 vote will belong to the Town of Corydon)
(Order of voting: 2019-Corydon, 2020-Milltown, 2021 - Lanesville)*

Action Items:

- 1. Board Roster:** Charlie Crawford has replaced Jim Heitkemper as Board Member.
- 2. December 21, 2018 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, second by John Kintner to approve the meeting minutes. Motion approved unanimously.*
- 3. Berkshire WWTP & New Salisbury System:**
 - a. Operations Report (December):** Steve Tolliver reported the plant met all permit requirements during the month. Steve mentioned that an iron air-line rusted through, broke open and was temporarily repaired with PVC pipe. The line will be replaced with a new iron line when the weather improves. *A motion was made by Dan Lee, second by Gary Davis to accept the Operations Report. Motion approved unanimously.*
 - b. Vandalism:** Steve mentioned that most of the vandalism that occurred at the plant has been repaired. Some minor repairs to the vinyl siding still need to be completed and this will be done as soon as it warms up. Steve also reported that he is in the process of acquiring an additional camera for use at the plant. This is being purchased from Schneider Alarm.

- c. Infiltration Issues:** Steve mentioned that they did have a flow spike at the plant caused by inflow from the Mobile Home Park (MHP) but the plant handled it well. Steve said that he and Bob Woosley met with the Owners of the MHP to discuss the inflow in the private collection system that serves the Park. The Owners don't have a problem with turning over the system to the District if that is the best course of action. A meeting has been set for Friday, January 25th at 10:00 a.m. with Jill Saegesser of River Hills Economic Development District (at her office in Jeffersonville) to discuss grant options for the possible installation of a new collection system at the MHP. All Board members are invited to attend the meeting with River Hills. Darin Duncan asked if we take over the MHP's collection system do the residents who live there become our customers or do we still only have one customer (i.e. the MHP Owner) like we do now? It was also mentioned that if we only have one customer will the grant agency look at the project as spending a lot of money to serve only one customer and not fund it? Matt Robinson mentioned that this will be discussed at the meeting with River Hills.
 - d. Schmidt Cabinet Company:** Tom Tucker mentioned that another company is in the process of taking over the Schmidt Cabinet building. He was not sure if the new Owners are acquiring the golf course as well as the building. It was mentioned that we will need to find out what the new Owners will be doing at the building to make sure they will not be putting anything into the sewer system that is toxic to the WWTP. Steve Tolliver mentioned that they will not be accepting any wastewater that will be pumped out of the existing building storage tanks. The wastewater in these tanks contains volatile solids which may harm the WWTP. Steve gave the building owners some alternate sites where they may be able to take the wastewater for proper disposal. Steve also mentioned that he has not yet received any samples or sample results from the Schmidt Cabinet Lagoons.
 - e. Dairy Dip:** It was mentioned that the Dairy Dip has new Owners. Steve Tolliver said that they have received the Owner's new billing information and they are now in the system.
 - f. Post Office:** It was mentioned that the Post Master has requested a W-9 form for their records. Tom Tucker said that the form has been sent to the Post Master.
- 4. Utility Locates:** Steve Tolliver mentioned that they had received multiple requests for utility locates from those doing digging in the District's service area. A number of these have been for Harrison REMC. All locate requests have been completed.
- 5. Lanesville Interchange (Research Boulevard Sanitary Sewer Extension to serve JC Moag):** Matt Robinson mentioned that revised plans have been submitted and approved by Bob. Matt referenced the reduced size plan sheet that was included with the meeting agenda and that the only change to the plans requested by Bob was the addition of a cleanout detail. It was mentioned that E&B Paving, Inc. was the low bidder on the project, but it has not been awarded yet. Matt Beckman asked what the expected flow would be from the new facility. It was mentioned that they will have about 20 employees so there probably won't be much flow from the new facility in terms of domestic flow. Darin Duncan asked if the sewer line was in the roadway or along side the road in the right-of-way. It was mentioned that according to the plans most of the sewer line, except for the lateral crossings, will be in the right-of way and outside of the pavement. Only the sewer line at the Lanesville Road end of the new roadway will be in the pavement.

6. Milltown Sewer System: Bill Byrd mentioned that he and Bob Woosley were scheduled to meet with the Crawford County Commissioners about funding participation for the Milltown WWTP Improvements Project but there was a time mix up and they were not able to meet. The meeting has been rescheduled for January 24th at 7:00 p.m. The Harrison County Commissioners had requested that Bill and Bob meet with the Crawford County Commissioners to inquire about funding assistance for the project since part of Milltown is in Crawford County.

7. Treasurers Report:

- a. *Motion made by Darin Duncan, second by Dan Lee to approve the December Treasurer’s Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,537.51
ii. Duke Energy – lift station electric service	\$26.16
iii. Straeffler Pump & Supply (work done in Oct.)	\$2,200.00
iv. US Postal Service (Annual PO Box rental)	\$140.00
v. Town of Corydon – Dec sewer bills	\$3,718.75
vi. Omni-Site annual fee for lift sta. auto dialers	\$1,104.00
vii. Schneider Alarm – Cameras at WWTP	\$295.00
viii. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$3,414.36
ix. Heritage Eng. – retainer/website hosting	\$905.00

Next Meeting:

Regular Board Meeting: **Friday February 15, 2019 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative