

Harrison County Regional Sewer District

December 15, 2023 Meeting Minutes

Meeting Date: December 15, 2023

8:30 am

Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Darin Duncan, P.E.	Board Member
Bill Byrd	Board Member (Town of Milltown)
Herb Schneider	Board Member (Town of Lanesville)
Steve Tolliver	Aqua Utility Services
Aaron Tolliver	Aqua Utility Services
Chris Byrd	Board Attorney
Mike Amburn	Aqua Utility Services
Bob Woosley, P.E.	Heritage Engineering

Absent:

Charlie Crawford	Board Member
Dan Lee, P.E.	Board Member
Dave Coburn	Board Member (Town of Corydon)

Guests:

None present

**Town voting member. (2023 vote will belong to the Town of Milltown)
(Order of voting: 2023 – Milltown, 2024 – Lanesville, 2025 - Corydon)*

Action Items:

- 1. Executive Session:** An executive session of the Board was held prior to the start of the regular meeting. The executive session was held to discuss ongoing litigation. No action was taken during the executive session. The executive session ended at 8:35 am.
- 2. Public Hearing: Lanesville Interchange Rate Ordinance No. 2023-03:** A public hearing, as advertised in accordance with statute in the *Corydon Democrat* on November 29, 2023, was held to discuss rate increases to the capacity fees (aka tap fees) charged to new customers at the Lanesville Interchange. The District discussed the rate increase was needed due to increases made to the capacity fees by the Town of Lanesville. The District's current rate ordinance (Ordinance No. 2023-01) does not address the capacity fee. Ordinance No. 2023-01 automatically increases the user fee rates whenever the Town of

Lanesville makes a modification to their rates. Ordinance No. 2023-03 increases the capacity fees charged and allows for an automatic increase in the fee whenever the Town of Lanesville makes changes to their rates. No members of the public were present. *A motion was made by Tony Combs, seconded by Darin Duncan to close the public hearing. Motion approved unanimously.*

3. November 17, 2023 HCRSD Board Meeting Minutes: *Motion made by Tony Combs, second by Bill Byrd, to approve the meeting minutes. Motion approved unanimously.*

4. Lanesville Interchange Rate Ordinance No. 2023-03: *A motion was made by Darin Duncan, second by Bill Byrd to approve Ordinance No. 2023-03 with the following change: the capacity fees charged by the District shall be 19.5% higher than those charged by the Town of Lanesville. Motion approved unanimously. Chris Byrd will send out notices to all impacted property owners.*

5. Berkshire WWTP Operations Report (November): Mike Amburn presented the November operations report. All parameters were met for the month of November. *A motion was made by Tony Combs, seconded by Darin Duncan to accept the November operations report. Motion approved unanimously.*

6. Treasurers Report

a. Treasurer's Report: Gary Davis presented the Treasurer's Report. Gary noted that due to computer issues the report looks different this month. He hopes to have it corrected by next month. *Motion made by Darin Duncan, seconded by Tony Combs, to approve the Treasures report. Motion approved unanimously.*

b. Claims: *Motion made by Gary Davis, second by Tony Combs, to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,442.08
ii. Duke Energy – lift station electric service	\$50.54
iii. Bose McKinney – property acquisition for WWTP	\$4,198.38
iv. Town of Corydon – November sewer bills	\$10,655.79
v. Lanesville Utilities – November sewer bills	\$39,276.19
vi. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$5,861.18
vii. Church Langton Loop & Banet – attend Board meeting	\$100.80
viii. Heritage Eng. – Retainer/web site/other services	\$2,244.75

7. Engineering Services Agreement: *A motion was made by Bill Byrd, seconded by Darin Duncan to retain Heritage Engineering to provide engineering support services for the District in 2024. Motion approved unanimously.*

8. Attorney Services Agreement: *A motion was made by Tony Combs, seconded by Bill Byrd to retain Church Langdon Lopp & Banet to provide legal support services for the District in 2024. Motion approved unanimously.*

- 9. Aqua Utility Services Operations Contract:** Tom Tucker made the Board aware that Aqua Utility Services contract will be increasing by 3% per the terms of the agreement (based on CPI index changes).
- 10. Billing Software:** Aaron Tolliver informed the Board the billing software company has submitted their invoice for 2024. Total due is \$2,600. He advised the software is outdated and in need of upgrade or replacement. The District held discussion regarding this item but no decision was made. This will be discussed in greater detail at the January meeting.
- 11. Board Member Appointments:** Bob Woosley reviewed the current roster and appointments that will expire at the end of 2023. All Town appointments must be made (or reappointments made). The terms for Tony Combs (Health Dept) and Charlie Crawford (County Commissioners) both expire. Tony stated he would follow up with the Health Department. Charlie was not present at the meeting and could not comment on his appointment. Bill Byrd and Herb Schneider both stated they have been reappointed. Dave Coburn (Corydon) was not present and could not comment on his appointment.

Next Meeting:

Regular Board Meeting: **January 19, 2024 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Bill Byrd, Town Representative