

Harrison County Regional Sewer District

August 16, 2024 Meeting Minutes

Meeting Date: August 16, 2024
8:30 am
Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Dave Coburn	Board Member (Town of Corydon)
Darin Duncan, P.E.	Board Member (Secretary)
Danny Schroeder	Board Member
Thomas Tidstrom	Board Member (Town of Lanesville)*
Chris Byrd	Board Attorney
Steve Tolliver Jr.	Aqua Utility Services
Bob Woosley, P.E.	Heritage Engineering

Absent:

Dan Lee, P.E.	Board Member
Bill Byrd	Board Member (Town of Milltown)
Charlie Crawford	Board Member

**Town voting member. (2024 vote will belong to the Town of Lanesville)
(Order of voting: 2024 – Lanesville, 2025 – Corydon, 2026 - Milltown)*

Action Items:

- 1. Executive Session:** An executive session of the Board was held prior to the start of the regular meeting. The executive session was held to discuss ongoing litigation. No action was taken during the executive session. The executive session ended at 8:50 am.
- 2. July 19, 2024 HCRSD Board Meeting Minutes:** *A motion was made by Darin Duncan, second by Gary Davis, to approve the July 19, 2024 meeting minutes. Motion approved unanimously.*
- 3. Berkshire WWTP Operations Report:** Steve Tolliver Jr presented the July operations report. All parameters were met for the month of July and everything is in compliance. Steve reported the issues with UV system seating properly have been addressed for now. No additional work is needed at this time on the UV system. The influent pumps continue to experience clogging issues. During cleaning operations it was discovered the pump(s) may have bad seals as well as the guide rails are in need of replacement due to corrosion. Steve is securing a quote for the needed repairs. *A motion was made by Tom Tidstrom, second by Darin Duncan, to approve the July operations reports. Motion approved unanimously.*
- 4. Billing Software:** Steve Tolliver Jr presented to the Board a new billing software for consideration. The preferred software is provided by Ampstun and is the same software

currently being used by Ramsey Water Company. This software would replace the Districts currently software that is no longer being supported by the provider. The new system has many enhancements over the current system being utilized by the District. Per Steve's presentation the District will see a significant cost savings by switching to this new system. The initial one-time upfront cost to purchase the software, convert all data, and provide training is \$9,900. In addition, there will be an annual subscription fee of \$2,500.

Ampstun Quote Summary

Utility Billing Module	\$6,600
Billing Data Conversion	\$3,150
Training and Support	\$ 750
Total	\$9,900

Annual Support Fee \$2,500

A motion was made by Darin Duncan, second by Danny Schroeder, to proceed with the purchase of the Ampstun billing software. Motion approved unanimously.

5. Treasurers Report:

- a. **Treasurer's Report:** Gary Davis presented the Treasurer's Report. *Motion made by Tom Tidstrom, second by Darin Duncan, to approve the Treasures report. Motion approved unanimously.*
- b. **Claims:** *Motion made by Gary Davis, second by Tom Tidstrom, to pay the following claims. Motion approved unanimously.*

District Checking Account:

1) Harrison REMC-WWTP electric service	\$1,575.27
2) Duke Energy – lift station electric service	\$61.93
3) Town of Corydon – July sewer bill	\$14,560.61
4) Lanesville Utilities – July sewer bill	\$1,402.56
5) Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$6,882.49
6) Georgetown Municipal Utilities – sludge processing	\$300.00
7) Heritage Eng. – Retainer/misc services/web site	\$9,836.50
8) Steve Thieneman Builders – sewer deposit refund	\$150.00
9) Bose McKinney – acquisition of property for WWTP	\$54,002.68

6. Town of Lanesville – Request for Capacity Fee Funds: Tom Tidstrom informed the Board the Town is moving forward with bidding the first phase of their WWTP expansion project. The Town is proceeding with bidding the work associated with the Influent Lift Station. The Town has requested the District provide \$80,000 in capacity fees collected at the Lanesville Interchange towards this project. *A motion was made by Darin Duncan, second by Danny Schroeder, to approve \$80,000 towards the Lanesville WWTP Expansion Project (funds to be made payable to Lanesville Utilities). Motion approved unanimously.*

7. Lanesville Interchange Lift Station (also referred to as the Amazon LS): Steve Tolliver Jr requested approval to allow him to apply weed killer and remove any trees growing along the outside edge of the fencing that surrounds the lift station. All were in agreement to allow him to proceed with this work.

- 8. Town of Laconia Sewer System:** Bob Woosley reported that he was contacted by Brad Wiseman (County Commissioner) to ask if the District could meet with Laconia to discuss their sewer system. The Board agreed to meet on site with the Town. Bob and Tom Tucker will meet with them on behalf of the Board and report back.

Next Meeting:

Regular Board Meeting: **August 16, 2024 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Darin Duncan, P.E., Secretary

Danny Schroeder

Thomas Tidstrom, Town Representative